

Reimbursement (HRPP 3.8)

Description:

This policy describes UNMC's requirements and limitations regarding reimbursement of research subjects.

Definitions:

Reimbursement: monetary payment to offset expenses incurred as a direct result of participating in research activities (i.e., travel expenses, lodging, meals, daycare, etc.)

General Considerations:

- Reimbursement is not required, but participation in research should not require any financial sacrifice from the subject and justification should be provided if not reimbursing reasonable expenses.

Requirements for Reimbursement:

- Any costs that may result from participation in the research must be disclosed and justified in the ICF.
- The terms of reimbursement must be disclosed in the IRB application and ICF and be discussed during the consent process.
- Any reimbursement must be equitable, based on actual or reasonably estimated costs.
- Eligibility for reimbursement for travel expenses cannot be based on a distance threshold.
- The *preferred* method of payment is a cash debit card; however, any manner consistent with the Institution's Business and Finance policies may be approved with adequate justification.