

## **Institutional Review Board**

**Investigator Guidance Series** 

# Research Personnel Qualifications and Responsibilities (HRPP 1.27)

#### **Description:**

This policy describes the qualifications and responsibilities of personnel conducting research within UNMC and at external sites under the jurisdiction of the UNMC IRB.

#### **Principal Investigator (PI):**

- Must be only ONE
- See HRPP Policy 1.26 (PI Qualifications and Responsibilities)

#### Secondary Investigator (SI):

- May be one or more, but is not required
- May help with the development of the research plan, obtaining informed consent, performance of the research, and presentation of data
- Not required to be affiliated with UNMC/NM
- Shares responsibility with the PI for safe conduct of the research

#### **Participating Personnel:**

- May be one or more, but is not required
- Not involved with the application
- May help with obtaining informed consent, performance of the research, and presentation of data
- Not required to be affiliated with UNMC/NM

#### **Lead Coordinator:**

- May be only ONE but it is not required
  - o If there is no lead coordinator designated, the PI serves as the lead coordinator
- Directly involved with the application
- The primary contact point for study communications via RSS
- May be authorized to obtain informed consent, if qualified and approved
- May assist with performance of the research



#### **Coordinator:**

- May be one or more, but is not required
- May be authorized to obtain informed consent, if qualified and approved
- May be involved with performance of the research

### **Administrative and Data Management Personnel:**

- May be one or more, but is not required
- May handle data collected during the research
- May be involved with applications and required paperwork under direction of the PI and the lead coordinator
- Do not have direct subject contact but may have access to their PHI or identifiable private information