

Billing Statements and Invoices

Introduction

An invoice for services provided within UNMC are called "billing statements." Traditional invoices are only sent to core facility customers who are not internal to UNMC.

Core facilities use an automated process for billing that is completed once a month for the previous month. For example, services rendered and billed in May will be processed and posted in SAP in June. All charges are posted directly into SAP based on the cost object provided at the time of service.

The principal investigator being billed for services will receive an email from each core when billing is completed for that month.



Core facilities cannot make billing changes due to a cost object that was incorrectly provided by the customer. Should a charge need to be moved to a different account, contact your department's accounting administrator to initiate a journal transfer.

View/Print Billing Statements

To view or print billing statements or invoices, access the "CORE" tab in the RSS. Under "Billing," select "Billing Statements Dashboard."



The bottom of each billing statement has core-specific contact information if you have questions about the services that were billed.

UNMC ITS-Application Services

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RSS - Research Support System

Friday, January 29, 2021

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RSS Alert

1. **CORE: New form to request a Non-NU Invoicing Account** (view message) (01/19/2021)
2. **New feature: Report a bug** (view message) (01/13/2021)
3. **Feedback Feature Available** (view message) (06/11/2020)

Documents and Education

[IRB Policy & Procedures](#)

[IBC online instructions for an existing paper application](#)

[IBC online instructions for a new application submission](#)

[Request an External Core User ID](#)

Quote of the Day

If you don't know where you're going, any road will get you there. -- Ancient Chinese Proverb

If you do not see any billing statements, you do not have a role that enables you to see the statements of others.

If you are an administrator managing accounts for departmental faculty please see the Administrators Dashboard page.

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