

# View the Instrument Schedule

---

## Introduction

The Instrument Scheduler (IS) is a powerful tool that allows researchers and core facility staff to view, create, and manage appointments for machines and instrumentation.

**Instrument Scheduling**

core:

instrument:

date  
  


Day View

Month View


---

## View the Schedule

To view the schedule for an instrument, access the "CORE" tab in the RSS. Under "Scheduling," select "Instrument Scheduler."

The schedule for an instrument can be displayed by day in an agenda format or by month in a list format.

## Instrument Scheduling


core:  instrument:  date:  



### Show Step-by-Step Details

First, use the "core" drop down to select the name of the core that houses the instrument you need to view.

## Instrument Scheduling

core:  instrument:  date:  

- Advanced Microscopy Core
- Bioimaging Core
- Bioinformatics and Systems Biology Core
- Biological Irradiator Core
- Core for Advanced Magnetic Resonance Imaging
- DNA Sequencing
- ECHO Core
- EPR Spectroscopy Core
- Electron Microscopy
- Electronic Health Record Research Core
- Epigenomics Core Facility
- Flow Cytometry Research Facility
- Mass Spectrometry & Proteomics Core Facility
- Mouse Behavior Phenotyping Core
- Mouse Genome Engineering
- Multiphoton Intravital & Tissue Imaging Core
- NMR Core Facility
- Nanoimaging Core Facility
- Nebraska Biobank

Next, use the "instrument" drop down to select the specific instrument.

## Instrument Scheduling

core:  instrument:  date:

AutoMACs  
Calibur3  
Countess  
FACSAria  
FACSAria II  
Fortessa X50  
LSR II  
LSR II Green  
Mac-Workstation3  
PC-Workstation1  
PC-Workstation2  
Scientific Director  
Technical Staff

The "date" field will automatically populate if it is blank. To change the schedule to a different date, you may either manually enter the date into the "date" field, or click the calendar icon to display a date picker.

## Instrument Scheduling

core:  instrument:  date:

### Day View - 06/13/2019

|  | time    | bill to | scheduled by | machine operator |
|--|---------|---------|--------------|------------------|
|  | 7:00 AM |         |              |                  |
|  | 7:15 AM |         |              |                  |
|  | 7:30 AM |         |              |                  |
|  | 7:45 AM |         |              |                  |
|  | 8:00 AM |         |              |                  |

Using the year/month forward/backward buttons at the top of the date picker, navigate to the month you'd like to schedule in. Then, click the date.

## Instrument Scheduling

core:

Flow Cytometry Research Facility

instrument:

July 2019

date

19

Day View

Month View

Day View - 06/13/2019

s

m

t

w

t

f

s

|    |    |    |    |    |    |    |
|----|----|----|----|----|----|----|
| 30 | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | 1  | 2  | 3  |

| time      | bill to | operator |
|-----------|---------|----------|
| + 7:00 AM |         |          |
| + 7:15 AM |         |          |
| + 7:30 AM |         |          |
| + 7:45 AM |         |          |
| + 8:00 AM |         |          |
| + 8:15 AM |         |          |
| + 8:30 AM |         |          |
| + 8:45 AM |         |          |

Use the "Day View" and "Month View" buttons at the top of the page to change how the schedule is displayed.

## Instrument Scheduling

core:

Flow Cytometry Research Facility

instrument:

LSR II

date

06/13/2019

Day View

Month View

Month View - June

| time                                  | bill to                         | scheduled by   | machine operator |
|---------------------------------------|---------------------------------|----------------|------------------|
| 06/03/19 08:00 am - 06/03/19 09:00 am | Cell Analysis Facility - Entity | Victoria Smith | Victoria Smith   |
| 06/03/19 09:00 am - 06/03/19 11:30 am | Cell Analysis Facility - Entity | Victoria Smith | Victoria Smith   |
| 06/04/19 08:00 am - 06/04/19 09:00 am | Cell Analysis Facility - Entity | Victoria Smith | Victoria Smith   |
| 06/05/19 08:00 am - 06/05/19 09:00 am | Cell Analysis Facility - Entity | Victoria Smith | Victoria Smith   |