

Alternate Approvers

About Alternate Approvers

NURamp allows users to delegate other users as their signatory in the form routing process. If you will need another person to electronically sign forms in NURamp on your behalf, add them as an alternate approver.

If you will need another person to create and submit from in NURamp on your behalf, see [NURamp Assistants](#).

Add Approver

To add another user as an alternate approver, navigate to the Alternate Approvers preferences page and enter that user's information into the form.

A temporary alternate approver is time bound by the dates you specify, while a permanent alternate approver will remain valid until you revoke their permissions.

The screenshot shows the NURamp dashboard for a user named James. The top navigation bar is red with the NURamp logo, a plus icon, a document icon, and a user profile link "Hello James Your Account". The main content area has a large "Welcome to NuRamp, James" message. Below this are four widgets: "Quick Add Actions" with links to "Add New IC Applic..." and "Add New EC Asses..."; "Your Last Viewed Item" showing "Application 20371 none"; "Your Starred Items" with the message "You have no starred items."; and "Open Internal Competitions" listing four items with their due dates: "Collaboration Initiative (2..." due 01/13/2020 5:00 pm, "Collaboration Initiative: R..." due 01/13/2020 5:00 pm, "NRI Proof of Concept Gra..." due 10/01/2030 12:00 am, and "University of Nebraska Ke..." due 10/31/2030 12:00 am. At the bottom, there is a footer section with the NURamp logo, "Powered by OneRamp", "Email Support from your campus" with various email addresses, and "Additional Links" including the "University of Nebraska Online Privacy Statement".

► Step by Step

Remove Approver

To remove a user from their alternate approver role, navigate to the Alternate Approvers preferences page, select their name in the Existing Alternate Assignments table, and click "Delete Selected."

Welcome to NuRamp, James

Quick Add Actions

- Add New IC Appl...
- Add New EC Ass...

Your Last Viewed Item

Application 20371
none

★ Your Starred Items

You have no starred items.

Open Internal Competitions

Collaboration Initiative ...
Due 01/13/2020 5:00 pm

Collaboration Initiative: ...
Due 01/13/2020 5:00 pm

NRI Proof of Concept G...
Due 10/01/2030 12:00 am

University of Nebraska ...

Edit the widgets on this page

NuRamp

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OneRamp

Email Support from your campus

UNK: nuramp-support@unk.edu
UNO: nuramp-support@unomaha.edu
UNL: nuramp-support@unl.edu
UNMC: nuramp-support@unmc.edu
UNCA: nuramp-support@nebraska.edu

Additional Links

University of Nebraska Online Privacy Statement

► Step by Step

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★ Created Fri, Dec 6, 2019 7:48 PM by [James Geiger](#)

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