

Alternate Approvers

About Alternate Approvers

NURamp allows users to delegate other users as their signatory in the form routing process. If you will need another person to electronically sign forms in NURamp on your behalf, add them as an alternate approver.

If you will need another person to create and submit from in NURamp on your behalf, see [NURamp Assistants](#).

Add Approver

To add another user as an alternate approver, navigate to the Alternate Approvers preferences page and enter that user's information into the form.

A temporary alternate approver is time bound by the dates you specify, while a permanent alternate approver will remain valid until you revoke their permissions.

The screenshot shows the NuRamp user interface. At the top is a red navigation bar with the NuRamp logo, a hamburger menu, and user account information for James. The main content area is titled "Welcome to NuRamp, James" and contains four widget panels:

- Quick Add Actions:** Includes "Add New IC Applic..." and "Add New EC Asses..."
- Your Last Viewed Item:** Shows "Application 20371" with a "none" status.
- Your Starred Items:** Displays "You have no starred items."
- Open Internal Competitions:** Lists several items with due dates, such as "Collaboration Initiative (2...)" due 01/13/2020 5:00 pm and "NRI Proof of Concept Gra..." due 10/01/2030 12:00 am.

At the bottom of the dashboard, there is a footer section with the NuRamp logo, "Powered by OneRamp", "Email Support from your campus" (listing support emails for UNK, UNO, UNL, UNMC, and UNCA), and "Additional Links" (University of Nebraska Online Privacy Statement).

► [Step by Step](#)

Remove Approver

To remove a user from their alternate approver role, navigate to the Alternate Approvers preferences page, select their name in the Existing Alternate Assignments table, and click "Delete Selected."

Welcome to NuRamp, James

Quick Add Actions

- Add New IC Appl...
- Add New EC Ass...

Your Last Viewed Item

Application 20371
none

Your Starred Items

You have no starred items.

Open Internal Competitions

Collaboration Initiative ...
Due 01/13/2020 5:00 pm

Collaboration Initiative: ...
Due 01/13/2020 5:00 pm

NRI Proof of Concept G...
Due 10/01/2030 12:00 am

University of Nebraska ...

Edit the widgets on this page



Powered by OneRamp

Email Support from your campus

- UNK: nuramp-support@unk.edu
- UNO: nuramp-support@unomaha.edu
- UNL: nuramp-support@unl.edu
- UNMC: nuramp-support@unmc.edu
- UNCA: nuramp-support@nebraska.edu

Additional Links

University of Nebraska Online Privacy Statement

► Step by Step

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- ★ Created Fri, Dec 6, 2019 7:48 PM by [James Geiger](#)
- ✎ Updated Mon, Feb 1, 2021 5:05 PM by [Linda Wilkie](#)